



# Bengal Tea & Fabrics Limited

CIN No. L51909WB1983PLC036542

Century Towers, 45, Shakespeare Sarani, 4th Floor, Kolkata - 700 017

Telefax : 91-33 2283 6416/6417, e-mail : mail@bengaltea.com

Website : www.bengaltea.com



ISO 9001 : 2008

8<sup>th</sup> July, 2016

BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 001  
(Scrip Code: 532230)

Dear Sir,


**SUB: Publication of Book Closure Notice & 33<sup>rd</sup> Annual General Meeting**

This comes to inform you that the 33<sup>rd</sup> Annual General Meeting of the Company will be held on 1<sup>st</sup> August, 2016 at 10:30 A.M. at Kalakunj, 48, Shakespeare Sarani, Kolkata 700 017. The Register of Members & Share Transfer Books will remain closed from 26<sup>th</sup> July, 2016 to 1<sup>st</sup> August, 2016 (both days inclusive) for the aforesaid purpose.

The Newspaper Notice for the Book Closure and the remote e- voting particulars has been published in "Business Standard" and "Arthik Lipi" on 7<sup>th</sup> July, 2016. A copy of the newspaper is being enclosed herewith for your records.

Thanking you.

Yours faithfully,  
**For Bengal Tea & Fabrics Limited**

  
Suprita Shah  
Company Secretary

**BENGAL TEA & FABRICS LIMITED**

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Regd. Off: Century Towers, 45 Shakespeare Sarani, 4th Floor, Kolkata- 700 017

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**NOTICE** is hereby given that the 33rd Annual General Meeting (AGM) of the members of the Company will be held at Kalakunj, 48, Shakespeare Sarani, Kolkata 700 017 on Monday, 1st August, 2016 at 10.30 A.M. to transact the business set out at the Notice of the 33rd AGM.

Pursuant to Section 91 of the Companies Act, 2013, the Share Transfer Books and Register of Members of the Company shall remain closed from Tuesday, 26th July, 2016 to Monday, 1st August, 2016 (both days inclusive) for the aforesaid purpose and for payment of dividend, if declared by the Members at the AGM.

The Company has duly completed dispatch of Annual Report for the financial year 2015-16 together with the Notice of 33rd AGM on 2nd July, 2016 by sending e-mails through M/s CB Management Services (P) Limited (RTA) to the Members whose email-id's are registered with the Company/Depositories and on 4th July, 2016 to the Members whose e-mail-id's are not registered with the Company/Depositories at their registered address in the permitted mode.

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with the relevant Rules there under and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing remote e-voting facility to the Members of the Company to enable them to cast their votes electronically in respect of all businesses set out in the Notice of the 33rd AGM through Central Depository Services (India) Limited (CDSL). Members of the Company holding shares either in physical form or dematerialized form, as on the cut-off date, 25th July, 2016 (End of Day) may cast their votes electronically. The remote e-voting period commences on Friday, 29th July, 2016 at 9.00 a.m. and ends on Sunday, 31st July, 2016 at 5.00 p.m. as the electronic voting module shall be disabled for voting thereafter. The Company will also make available the facility for voting through ballot at the venue of AGM which will be applicable for voting by shareholders attending the meeting who have not already cast their vote by remote e-voting. Any person who become Member after the dispatch of the Notice of the 33rd AGM and holding Shares as on the cut-off date i.e. 25th July, 2016 (End of Day) may obtain the user id and password by sending a request to the Registrar and Transfer Agent of the Company at [rta@cbmsl.com](mailto:rta@cbmsl.com). Members who have cast their vote through remote e-voting prior to AGM may also attend the AGM but shall not be entitled to vote again at the AGM.

The Notice of 33rd AGM is available on the website of the Company at [www.bengaltea.com](http://www.bengaltea.com). and on CDSL website at [www.cdslindia.com](http://www.cdslindia.com). In case Members have any queries or issues regarding remote e-voting, they may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Arghya Majumdra, Assitant Manager, CDSL, Horizon, 2nd Floor, 57, J.L. Nehru Road, Kolkata - 700071 at Tel No.033-3297 4880 or at 18002005533 (toll free) or at email id [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

For Bengal Tea &amp; Fabrics Limited

Sd/-

Date : 5th July, 2016

Sunita Shah

Place : Kolkata

Company Secretary

